



UNIVERSITY GRANTS COMMISSION

Establishments Circular Letter No.11/2012

20, Ward Place
Colombo 07
30 May 2012

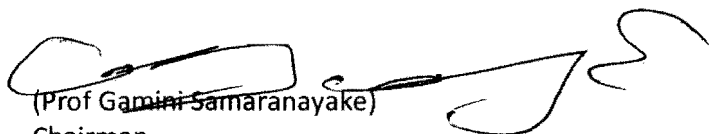
Vice Chancellors of Universities
Rectors of Campuses
Directors of Institutes

Trade Union Action

Your attention is drawn to Establishments Circular Letter No. 10/2012 of 21 May 2012 on the above matter.

Please take action against those who have not reported for duty without approved leave on 22 and 23 of May 2012, in accordance with instructions given in Commission Circular No. 890 of 7 June 2007 and subsequent Circular Letter dated 8 May 2007.

In future too, you are advised to take action in similar situations, in terms of above circular instructions.


(Prof. Gamini Samaranyake)
Chairman

- Cc:
1. Secretary/Ministry of Higher Education
 2. Chairman's Office/UGC
 3. Vice Chairman/UGC
 4. Members of the UGC
 5. Secretary/ UGC
 6. Deans of Faculties
 7. Registrars of Universities
 8. Accountant/UGC
 9. Bursars of Universities
 10. Librarians/ SAL/AL of the Higher Educational Institutions/ Institutes
 11. Deputy Registrars/ Sr. Asst. Registrars/ Asst. Registrars of Campuses/Institutes
 12. Deputy Bursars/ Snr. Asst. Bursars/ Asst. Bursars of Campuses/ Institutes
 13. Chief Internal Auditor/ UGC
 14. Govt. Audit Superintendents of Universities
 15. Snr. Asst. Inst. Auditors/ Asst. Int. Auditors of HEIs
 16. Secretaries of Trade Unions
 17. Auditor-General

File No. UGC/HR/06/03/41